


Use this form to apply for membership of Central Otago and Queenstown Lakes Libraries.

Child Memberships: The parent/legal guardian should complete this form.

We will use personal information collected on this form in accordance with our **Libraries Privacy Statement** which can be viewed online at [www.codc-qldc.govt.nz/privacy](http://www.codc-qldc.govt.nz/privacy)

 **MEMBERSHIP TYPE** // Please select an option


Adult Membership <i>(choose this option if you are 18 years of age or over and wish to access all library resources).</i>	
Junior Membership <i>(choose this option if you are applying on behalf of a junior member aged 18 years or under).</i>	

 **APPLICANT** // Please print clearly

Title	First Name	Preferred Name	<i>Use preferred name</i>	
Middle Name		Last Name		
Date of Birth	Preferred Branch	Language		
Female		Male		Gender diverse
				Prefer not to say

 **ADDRESS & CONTACT INFORMATION**

Flat/No & Street		
Suburb	Town	Postcode
Email (Mandatory)		
Home Phone	Cell Phone	

 **GUARANTOR** // To be completed by an Adult Member for Junior Member Applicant only. (Guarantor must be an existing CO/QL library member aged 18 years or over)

Membership Number	Full name
Phone Number	



## MEMBERSHIP TERMS AND CONDITIONS

Your library membership is subject to our full Membership Terms & Conditions.

### Key information you need to know:

- **When these Terms Apply** These terms are deemed to be accepted when an individual, organisation or a Guarantor completes and submits a registration form for an individual or organisation to become a Member.
- **Membership Card Contact Information** A Member must inform the Library of a change of name, postal address or email address.
- **Lost or Stolen Membership Cards** A Member must report a lost or stolen Membership Card to the Library in person, by email or by phoning their local Library branch.
- **Liability for borrowed Items** A Member shall remain liable for all Items borrowed against their Membership Card prior to the date a card is reported lost or stolen.
- **Membership Cards** A Member may only be issued with one Membership Card. These are not transferable to another individual.
- **Guarantor Requirement** A Guarantor is required to be registered to the Account of a Junior Member to activate and maintain the Account.
- **Guarantor Liability** A Guarantor is liable to pay all Fees, Charges and Overdue Item Fines connected to the Account to which they are named as a Guarantor. This liability is as a principal as if the Guarantor were the primary borrowing Member.
- **Condition of Returned Physical Item** A Member must return a Physical Item free from damage, otherwise a fee may be applied.
- **Restrictions on Further Borrowing** The Library reserves all rights to refuse to loan any further Items to a Member who has Overdue Item Fines in excess of \$20 on their Account at any time.

For a full copy of our terms and conditions please visit [www.codc-qldc.govt.nz/services/membership-terms-conditions](http://www.codc-qldc.govt.nz/services/membership-terms-conditions)

Thank you!

### OFFICE USE ONLY

NEW membership number:

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------